



## FUNDRAISING REGISTRATION FORM

Thank you very much for supporting University Hospitals Birmingham (UHB) Charity, which covers the Queen Elizabeth Hospital Birmingham Charity, Heartlands Hospital Charity, Good Hope Hospital Charity and Solihull Hospital Charity. The four hospital Charities support patients, families and staff at their hospitals by providing 'added extras' that are over and above that which is provided by the NHS.

Please take a few minutes to complete this form and return it to the address below. This will help us to identify ways in which we can help to make your fundraising a great success.

### PERSONAL DETAILS (Anything marked with \* MUST be completed)

Your Name\*: .....

Address\*: .....

.....

.....Postcode\*:.....

Telephone No: (day).....Mobile No\*: .....

Email\*: ..... Date of Birth: .....

Social Media Addresses:(e.g. Facebook, Twitter, LinkedIn)

.....

Which hospital charity are you supporting and why?

.....

Do you have a specific ward or department you would like to fundraise for?

.....

What is your main reason for taking part in this event?

- Personal Challenge
- In memory of someone
- I have a connection to the charity
- Other (please specify below)

.....

If you have a particular reason for taking part, would you be willing to share your story?

- Yes
- No

Where did you hear about us?

- Website
  - social media
  - friend/relative
  - newspaper
  - TV
  - Leaflet/poster
  - staff of UHB
  - Podcast
  - Other  
(please specify)
- .....

## MATERIALS

What materials do you require? Please indicate what you'll need, including quantities, in the table listed below.

Item	Quantity & Size Required
Collecting tins or buckets? (Normally one per event) (permit required to collect in public places)	
Donation envelopes	
Newsletter	
Sponsorship Forms	
T-shirt/Running Vest– size S, M, L or XL	

**Please note – if you request a bucket/goblet, you must return it to us within three months of your fundraising ending, using the freepost envelope provided in your pack.**

Are there any others ways in which we may be able to help you e.g. can we talk you through setting up an online sponsorship page, clarify if public collections are permitted?

.....  
.....  
.....  
.....

## YOUR EVENT OR PLANNED FUNDRAISING

Our fundraising is (please tick appropriate)

- individual led fundraising (something you are organising yourself)
- fundraising through a company/business. Company name .....
- fundraising through social/community group. Group name .....

and takes the form of:

[ ] an organised event I have signed up to (e.g. Birmingham Half Marathon)

Name of event: .....

[ ] an event or challenge organised independently or with others:

Please give details:

.....

Name of event.....

Date of event/challenge: ..... Time:.....

Venue: .....

Address: .....

.....

Postcode: .....

### **DECLARATION**

I understand that I should seek medical advice from my general practitioner if I am in any doubt about my physical ability to take part in this event.

I acknowledge that I am undertaking this activity entirely at my own risk and that University Hospitals Birmingham Charity shall not be liable in any way for any injury or loss that might occur as a result of my participation.

I understand that University Hospitals Birmingham Charity will, in no way, be liable for any claim which may arise from this event.

I agree to pay all proceeds of the event to University Hospitals Birmingham Charity within 8 weeks of the event taking place.

My fundraising goal is £.....

### **Don't forget to check if your employer operates Matched Giving!**

Signed.....

Date .....

Printed Name: .....

Parental/Guardian signature required (if under the age of 18) .....

## **DATA PROTECTION STATEMENT**

The University Hospitals Birmingham charity will keep a record of your details on file regarding your fundraising.

In addition we would like to be able to contact you with our quarterly newsletter as well as with other information on events or areas of work we think may be of interest to you.

**If you are happy for us to keep in touch with you please tick the following boxes for acceptable ways to contact you by [ ] post [ ] email [ ] telephone.**

Please do tick at least one of the boxes if you are able to – if you don't tick any we will not be able to send you any communications as fundraisers must now opt in to communications rather than opt out.

**Please return this form to:**

Fundraising Office, University Hospitals Birmingham Charity, Fisher House, Queen Elizabeth Hospital, Birmingham, B15 2GN.

**Thank you for agreeing to support University Hospitals Birmingham Charity. We hope you enjoy your fundraising activity. Please feel free to phone us at any point to seek help, encouragement, or ideas.**

**Telephone 0121 371 4852**

**Email [charities@uhb.nhs.uk](mailto:charities@uhb.nhs.uk)**

**Website [hospitalcharity.org](http://hospitalcharity.org)**